

This is a combined synopsis/solicitation for commercial items prepared in accordance with the format in Subpart 12.6, as supplemented with additional information included in this notice. This announcement constitutes the only solicitation; proposals are being requested and a written solicitation will not be issued. The EPA is FACNET certified.

This solicitation is being issued as a Request for Quote (RFQ). The RFQ number is NTT001. The solicitation document and incorporated provisions and clauses are those in effect through Federal Acquisition Circular 01-01 which becomes effective December 12th, 2001. This solicitation is not set aside for any small business, HUBZone, or 8(a) businesses. Award will be made on an "all-or-none" basis. Offerors should provide firm fixed price quotes.

The contract line items are as follows:

- 1) Installation of software which allows for the electronic transmission of Freedom of Information Act (FOIA) information on a timely basis and for the maintenance of an electronic reading room for frequently requested records.
- 2) Training covering the operation the software.
- 3) Prompt technical assistance via telephone.
- 4) A yearly maintenance Plan.

**Description:** The U.S. Environmental Protection Agency (EPA), Office of Pesticide Programs(OPP), Information Resources and Services Division (IRSD), Public Information and Records Integrity Branch (PIRIB) is seeking to purchase software which will allow PIRIB to comply with the provisions of the Freedom of Information Act (FOIA) and the 1996 amendment, the Electronic Freedom of Information Act (E-FOIA). The Public Information Records Integrity Branch is responsible for processing all FOIA requests received by OPP. PIRIB processes and responds to approximately 1000 FOIA requests each year. OPP receives significantly more FOIA requests than any other program office within EPA. The requirements under EFOIA are an additional burden to the resources of PIRIB. The electronic reading room for frequently requested records cannot be addressed with the equipment and resources currently being utilized by PIRIB. The E-FOIA software will be used by PIRIB to manage electronically stored images/records. These electronic records would be added to the OPP's electronic reading room. Currently PIRIB has over 20,000 science reviews that have been previously cleared for release that would be placed in the reading room.

Delivery for item 1 shall take place no later than thirty days after contract award. Period of performance for items 3 and 4 is one year starting upon delivery and installation of item 1. Delivery of item 2 is to be determined, but not later than one month after delivery of items 1. Quote shall be provided FOB Destination. Delivery address shall be: Crystal Mall 2, 1921 Jefferson Davis Highway, Arlington, VA 75036.

The provisions at 52.212-1 Instructions to Offerors-Commercial, 52.212-4 Contract Terms and Conditions-Commercial Items, and at 52.212-5 Contract Terms and Conditions Required to Implement Statutes or Executive Orders- Commercial Items apply to this acquisition.

Offerors must include a completed copy of the provision at 52.212-3, Offeror Representations and Certifications- Commercial Items with its offer.

The text of all FAR clauses incorporated by reference can be found at <http://www.arnet.gov/far>. The text of all Commerce Business Daily notes can be found at <http://cbdnet.access.gpo.gov/num-note.html>

Offers shall be received by the contracting office no later than thirty business days from the release date of this notice. US mailing address is: US

EPA, 1200 Pennsylvania Avenue, NW, Mail Code 3803R-Attn: Robert Minjack,  
Washington, DC 20460, U.S.A. Hand-carried mail (such as UPS and Fed-Ex)  
should be submitted to: Ronald Reagan Building, 1300 Pennsylvania Ave., NW,  
Bid and Proposal Room, 6th Floor, Room 61107, Washington, DC 20004, U.S.A.  
Interested parties may contact the Contract Officer on minjack.robert@epa.gov.